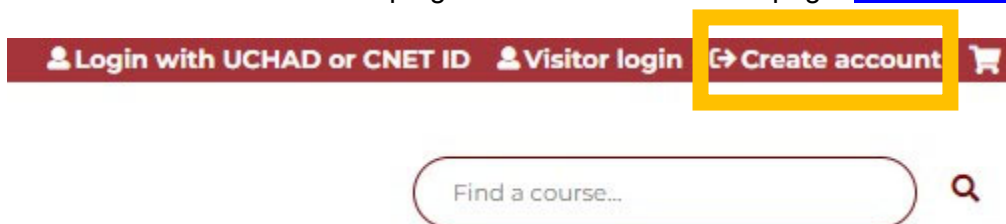




Step 1: Click “Create Account” on the top right-hand side of our homepage: cme.uchicago.edu



Step 2: Click “Log in with your CNetID or UCMEDID account”.

Log in / Create account

CNetID & UCHAD Users
If you are a member of the University of Chicago faculty, staff or an affiliate, please login with your University issued CNetID or UCHAD credentials.
Click the link in the "UCHAD or CNET ID" box below to login. For step by step instructions, download the [CNetID & UCHAD Login Guide](#).

Visitors - NON CNetID & UCHAD Users
If you are not a member of the University of Chicago community and do not have University issued credentials, please create your login. Click on the link under "New Account" in the "Visitor" box below. For step by step instructions, download the [Visitor Login Guide](#).

Your privacy is important to us. Please read our enhanced Privacy Policy, effective May 25, 2018, by clicking [here](#).

Note: Creating multiple accounts, or accounts under the wrong type of credentials may lead to discrepancies in credit or account information. If you need any assistance, please email cme@bsd.uchicago.edu.

UCHAD or CNetID

For University of Chicago and Northshore practitioners with a CNetID or UCHAD.

[Log in with your CNetID or UCHAD account >](#)

Visitor Login

Non University of Chicago employee or Major Affiliate.

[Visitor login >](#)

[Create new visitor account >](#)

Step 3: Sign in with your CNetID or UCHAD. If you have both, input the most frequently used.

THE UNIVERSITY OF
CHICAGO

Sign In

CNetID/UCMEDID

Password

☐ Remember me

[Sign In](#)

[Need help signing in?](#)

Step 4: You will be prompted to complete your account. Click “Update your e-mail address and profile” in the yellow warning to proceed.



MY ACCOUNT

EXPLORE CME ▾

CALENDAR

ABOUT ▾

⚠ Your e-mail address was not provided by your identity provider (IDP).

✓ Configure your account time zone setting.

⚠ Please update your email address and profile before taking courses.

Enter the e-mail address you use most frequently. Click “Save.”

⚠ Please update your email address and profile before taking courses.

Username *

Spaces are allowed; punctuation is not allowed except for periods, hyphens, apostrophes, and underscores.

E-mail address *

A valid e-mail address. All e-mails from the system will be sent to this address. The e-mail address is not made public and will only be receive certain news or notifications by e-mail.

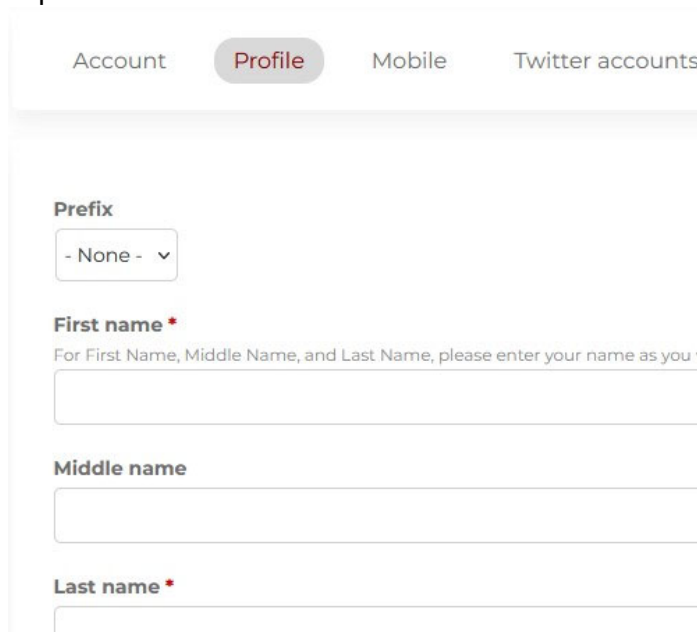
Locale settings ▲

Time zone

Select the desired local time and time zone. Dates and times throughout this site will be displayed using this time zone.

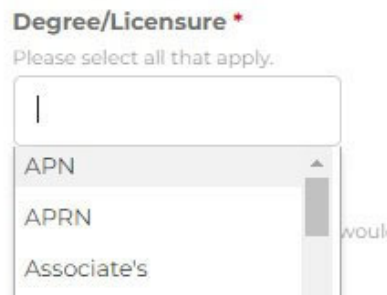
Save

Step 5: Complete your profile information.



The screenshot shows the 'Profile' tab selected in a user account settings interface. The tabs are 'Account', 'Profile', 'Mobile', and 'Twitter accounts'. Below the tabs, there are four form fields: 'Prefix' with a dropdown menu showing '- None -', 'First name' with a red asterisk and a note 'For First Name, Middle Name, and Last Name, please enter your name as you w', 'Middle name', and 'Last name' with a red asterisk. Each field has a corresponding input box.

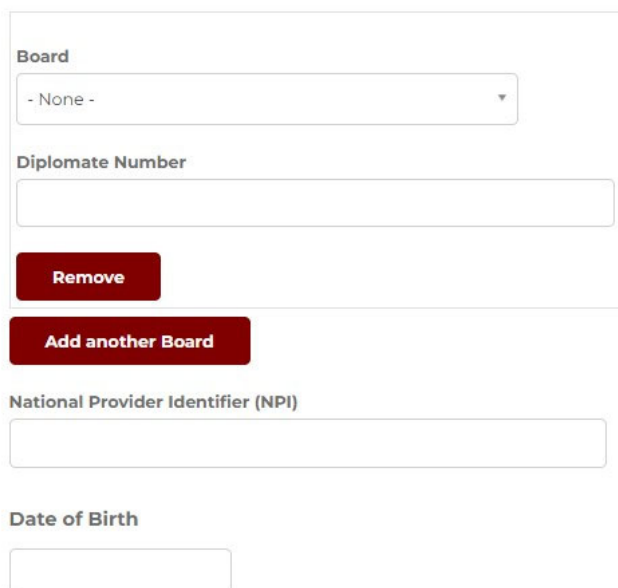
Provide the correct information in the “Degree/Licensure” field. This field will determine the credit type you are eligible for (i.e., “MD” for *AMA Category 1 Credit™*).



The screenshot shows the 'Degree/Licensure' dropdown menu. The title is 'Degree/Licensure' with a red asterisk. Below it is the instruction 'Please select all that apply.' The dropdown menu is open, showing a search bar with a vertical line and a list of options: 'APN', 'APRN', and 'Associate's'. A scrollbar is visible on the right side of the list.

The “Optional Professional Information” field is not optional for physicians seeking to claim MOC credit. Diplomate numbers and date of birth are required for reporting MOC credit.

Optional Professional Information



The screenshot shows the 'Optional Professional Information' form. It contains several fields: 'Board' with a dropdown menu showing '- None -', 'Diplomate Number' with a text input box, a 'Remove' button, an 'Add another Board' button, 'National Provider Identifier (NPI)' with a text input box, and 'Date of Birth' with a text input box.

Mobile numbers are required to claim credit for RSS (i.e., grand rounds, tumor boards, etc.). Attendance and credit can only be claimed by texting in via your confirmed mobile number.

You will receive a text message with a confirmation code upon clicking “Create New Account.” See step 7 for confirmation instructions.

Mobile settings ▲

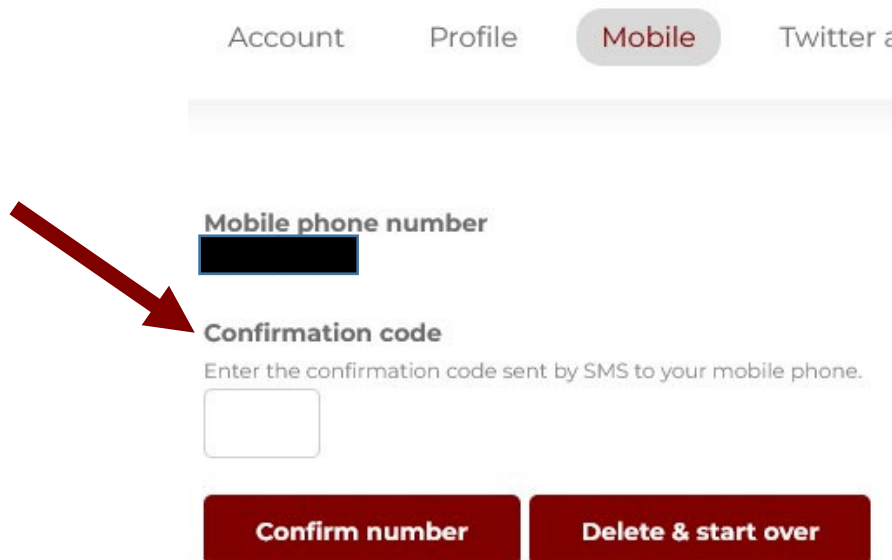
DOMESTIC US MOBILE NUMBERS ONLY

You will receive a message to confirm your mobile information upon login.

Phone number

Step 6: Complete the CAPTCHA and click “Create New Account.” Your profile will be created!

Step 7: If you provided your mobile number, you need to confirm it. Click the “Edit” and the “Mobile” tab to enter your confirmation code. Click “Confirm Number,” and you’ll be all set!



The screenshot shows the 'Mobile' tab selected in the account settings. Below the 'Mobile phone number' field, which is redacted with a black box, is the 'Confirmation code' section. A red arrow points to the 'Confirmation code' label. The text below it says 'Enter the confirmation code sent by SMS to your mobile phone.' There is an empty text input field for the code. At the bottom, there are two buttons: 'Confirm number' and 'Delete & start over'.

Need Further Assistance?

Click on the “Contact Us” tab on the CME website or e-mail us directly at cme@bsd.uchicago.edu.

**** Do not create a secondary account in an attempt to access the website. ****