Step 1: Click “Create Account” on the right-hand side of our homepage: cme.uchicago.edu

Step 2: Click “Log in with your CNetID or UCMEDID account”.

Log in / Create account

UCHAD or CNetID
For University of Chicago and NorthShore practitioners with a CNetID or UCHAD.
Log in with your CNetID or UCHAD account

Visitor Login
Non University of Chicago employee or Major Affiliate.
Visitor login
Create new visitor account

Step 3: Sign in with your CNetID or UCHAD. If you have both, input the most frequently used.
**Step 4:** You will be prompted to complete your account. Click “Update your e-mail address and profile” in the yellow warning to proceed.

Enter the e-mail address you use most frequently. Click “Save.”

**Username**
Spaces are allowed; punctuation is not allowed except for periods, hyphens, apostrophes, and underscores.

**E-mail address**
A valid e-mail address. All e-mails from the system will be sent to this address. The e-mail address is not made public and will only be receive certain news or notifications by e-mail.

**Locale settings**
**Time zone**
Select the desired local time and time zone. Dates and times throughout this site will be displayed using this time zone.

America/Chicago: Wednesday, October 19, 2022 - 3:10pm -0500

**Save**
Step 5: Complete your profile information.

Provide the correct information in the “Degree/Licensure” field. This field will determine the credit type you are eligible for (i.e., “MD” for *AMA Category 1 Credit™*).

The “Optional Professional Information” field is not optional for physicians seeking to claim MOC credit. Diplomate numbers and date of birth are required for reporting MOC credit.
Mobile numbers are required to claim credit for RSS (i.e., grand rounds, tumor boards, etc.). Attendance and credit can only be claimed by texting in via your confirmed mobile number.

You will receive a text message with a confirmation code upon clicking “Create New Account.” See step 7 for confirmation instructions.

Step 6: Complete the CAPTCHA and click “Create New Account.” Your profile will be created!

Step 7: If you provided your mobile number, you need to confirm it. Click the “Edit” and the “Mobile” tab to enter your confirmation code. Click “Confirm Number,” and you’ll be all set!

Need Further Assistance?
Click on the “Contact Us” tab on the CME website or e-mail us directly at cme@bsd.uchicago.edu.
** Do not create a secondary account in an attempt to access the website.**