

# How-To | Claiming a Zoom Account

**Step 1:** Enter the following URL into your web browser: <https://uchicago.zoom.us/>

**Step 2:** Click the **Sign In** button at the bottom of the main window.

**Step 3:** If you are not already signed in with Single Sign-On (SSO), you will need to select **Sign in with SSO**.

**Step 4:** Enter your CNetID and password and complete two-factor authentication, if prompted.

**Step 5:** Zoom will auto-generate an account for you. You will be redirected to your Zoom profile page to schedule and host meetings, and to customize your settings.



## Need Further Assistance?

For more information and resources, please visit <https://webconferencing.uchicago.edu/>

## CONTACT US

For any Zoom technical assistance, please contact the IT Services Service Desk at [itservices.uchicago.edu](https://itservices.uchicago.edu). For other questions, e-mail us directly at [cme@bsd.uchicago.edu](mailto:cme@bsd.uchicago.edu).