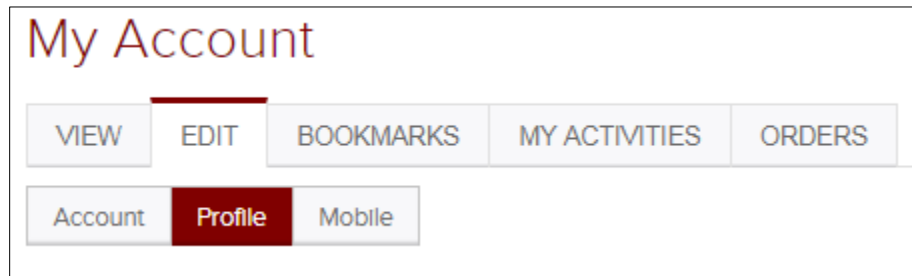
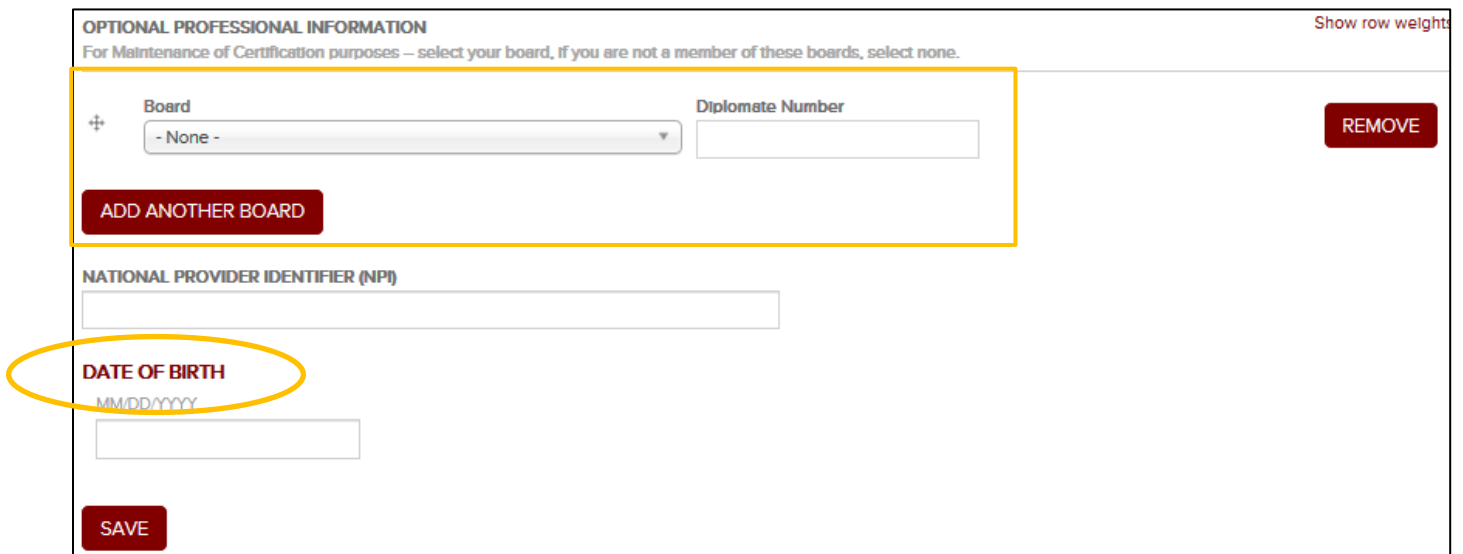


# How To | Adding Specialty Board Information

1. Log into your account at <https://cme.uchicago.edu>
2. Click on “My Account” -> “Edit” -> “Profile”



3. Scroll down to the section called “Optional Professional Information”

A screenshot of the 'Optional Professional Information' form. The form is titled 'OPTIONAL PROFESSIONAL INFORMATION' and includes a sub-header: 'For Maintenance of Certification purposes – select your board, if you are not a member of these boards, select none.' The form contains several fields and buttons. A yellow box highlights the 'Board' dropdown menu (currently set to '- None -'), the 'Diplomate Number' text input field, and the 'ADD ANOTHER BOARD' button. Below this, there is a 'NATIONAL PROVIDER IDENTIFIER (NPI)' text input field. The 'DATE OF BIRTH' label and its corresponding text input field are circled in yellow. A 'REMOVE' button is located to the right of the 'Board' dropdown. At the bottom left of the form is a 'SAVE' button. The text 'Show row weight' is visible in the top right corner.

4. Select your specialty board(s) and then provide your diplomate number(s)
  - If you do not know your diplomate number, you may be able to locate it by searching on the specialty board’s website, find a couple links below. If you cannot locate it in this manner, please contact your specialty board as we cannot obtain this information for you.
    - o [ABIM LOOKUP](#) | [ABP LOOKUP](#) | [ABA LOOKUP](#)
5. Input your date of birth
6. SAVE!

Please Note: When applicable, you will be asked for consent to have your information shared with the appropriate board(s) for credit claiming purposes. Your information will never be shared without your consent.