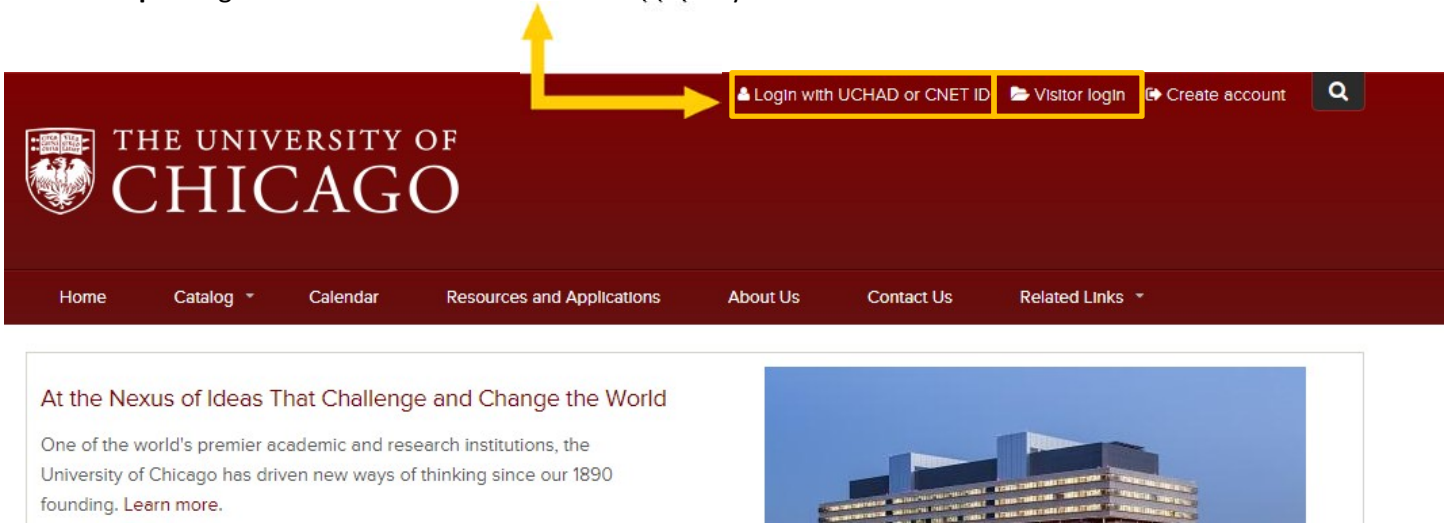


How-To | Accessing My Certificates

Step 1: Go to the CME Homepage – <https://cme.uchicago.edu>

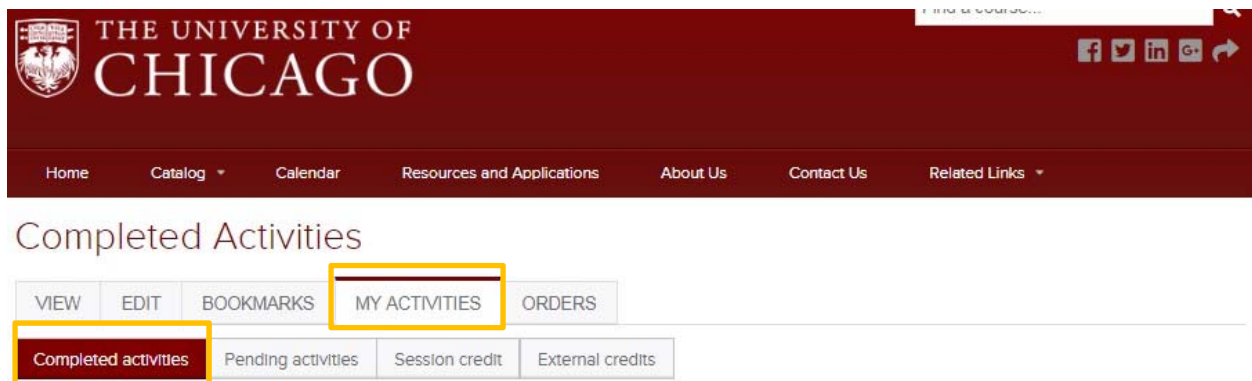
Step 2: Log in with with the credentials that apply to you.



Step 3: Click "My Account".



Step 4: Click on the "My Activities" tab followed by "Completed Activities".



Step 5: On this screen you will see a listing of all claimed credit, whether it be from live/enduring activities (i.e. conferences, online modules) or Regularly Scheduled Series/RSS (i.e. grand rounds, case conferences).

To find the certificate pertinent to the live/enduring activity in mind, you can sort the table or simply search for it by inputting the activity name (or part of it) in the “Title” field and clicking “Apply”.

Completed activities | Pending activities | Session credit | External credits

TITLE: CAR T-Cell

SERIES: []

DATE COMPLETED FROM: E.g., 08/13/2020

TO: E.g., 08/13/2020

APPLY

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Title	Credit	Credit type	Event date	Date completed	Certificate
CAR T-Cell Symposium 2019	5.00	ABIM	09/27/2019	09/28/2019	Download
CAR T-Cell Symposium 2019	5.00	AMA PRA Category 1 Credit™	09/27/2019	09/28/2019	Download

Click on “Download” to save/print your certificate.

CERTIFICATE TIPS

- **Certificates for live/enduring activities populate once you’ve actively claimed credit.** Certificates do not populate automatically. You will need to complete a credit claiming process to generate a certificate.
- **Certificates are permanently stored here!** Once you have claimed credit, your certificate is permanently stored in your account. You can retrieve a copy at any time.

Need Further Assistance?

You can click on the “[Contact Us](#)” tab on the CME website’s homepage and submit a form requesting assistance or e-mail us directly at cme@bsd.uchicago.edu.