THE UNIVERSITY OF CHICAGO MEDICINE

Step by Step Registration Instructions for Cultural Competence Course

Instructions:

***Make sure to be using **Internet Explorer** as your default browser in order to access the links on page 6.

Follow this step-by-step process to register for the UCM Cultural Competence Course Sessions.

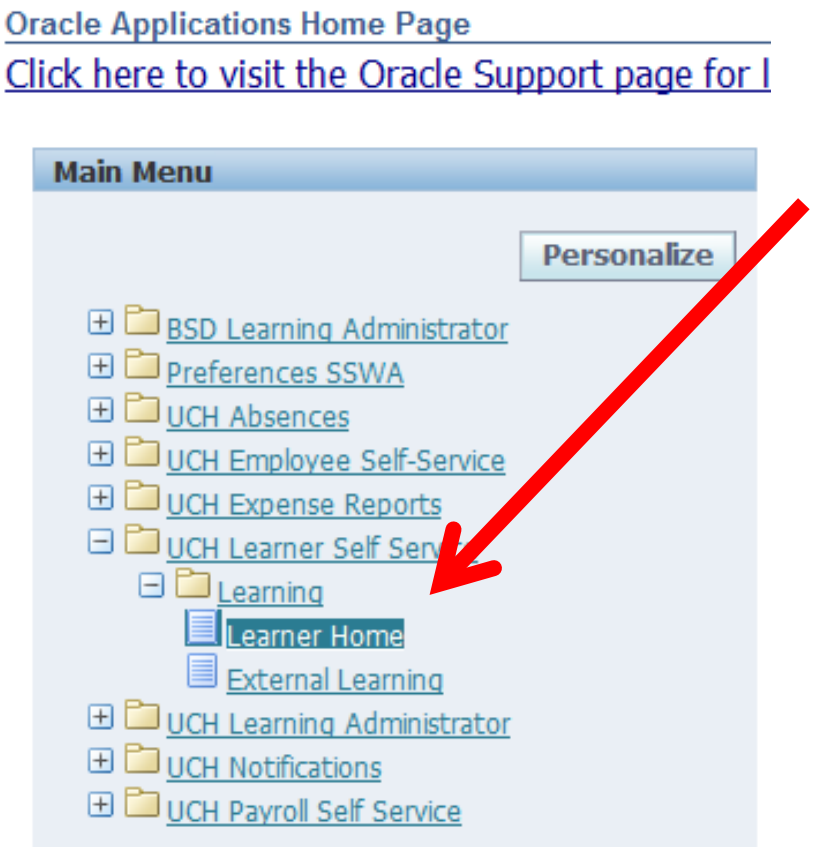
Step 1: Logon to the Oracle Learning Management System (LMS). You can also access Oracle LMS through the UCM Intranet Quick Link for "HR Self Service".

If you do not have access to Oracle LMS, contact Joel Jackson to register at Joel.Jackson@uchospitals.edu or 773-702-4351.

Step 2: Click on "UCH Learner Self Service"

Step 3: Click on "Learning"

Step 4: Click on "Learner Home"

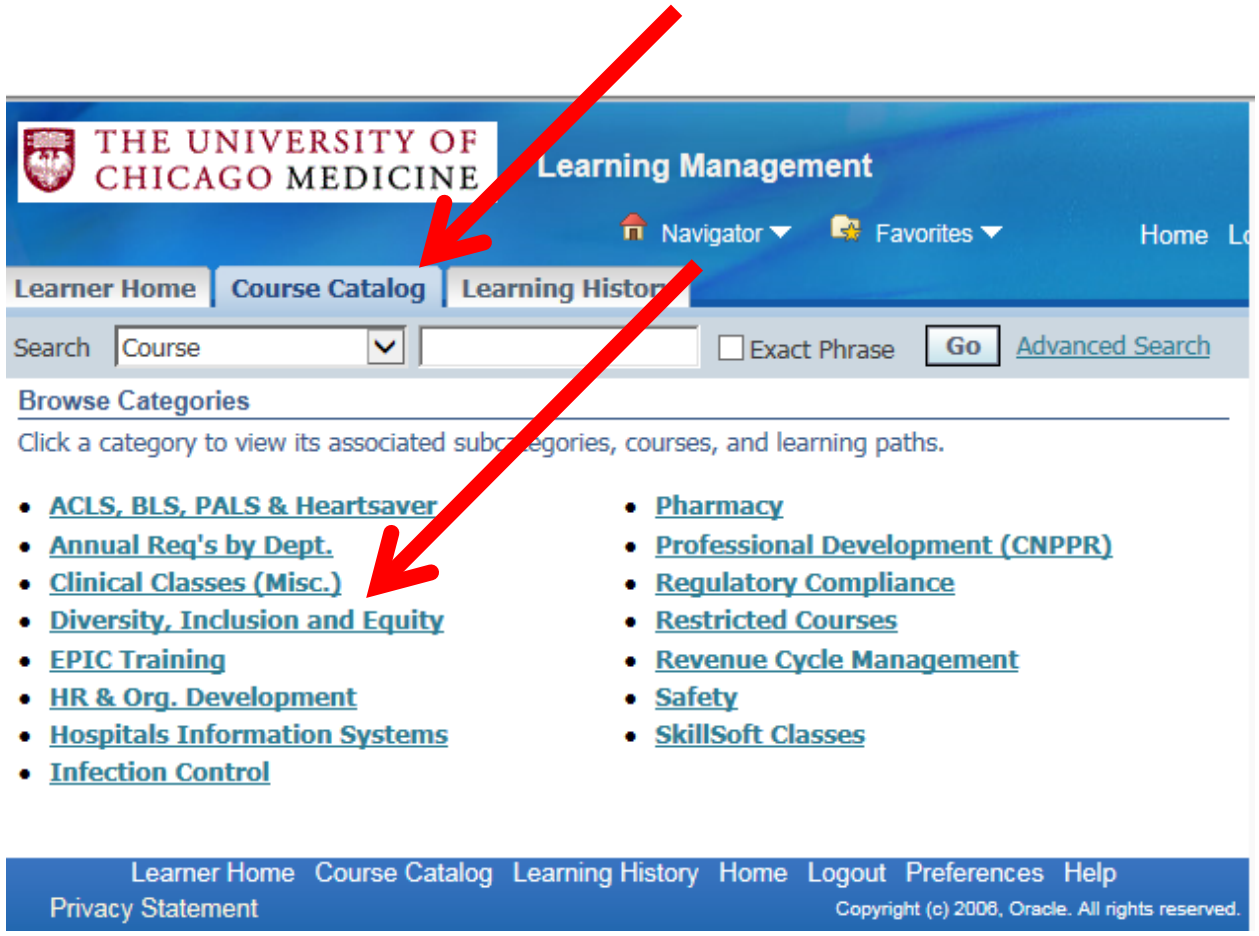


THE UNIVERSITY OF CHICAGO MEDICINE

Step by Step Registration Instructions for Cultural Competence Course

Step 5: Click on the “Course Catalog” tab.

Step 6: Under “Browse Categories,” click on “Diversity, Inclusion and Equity”

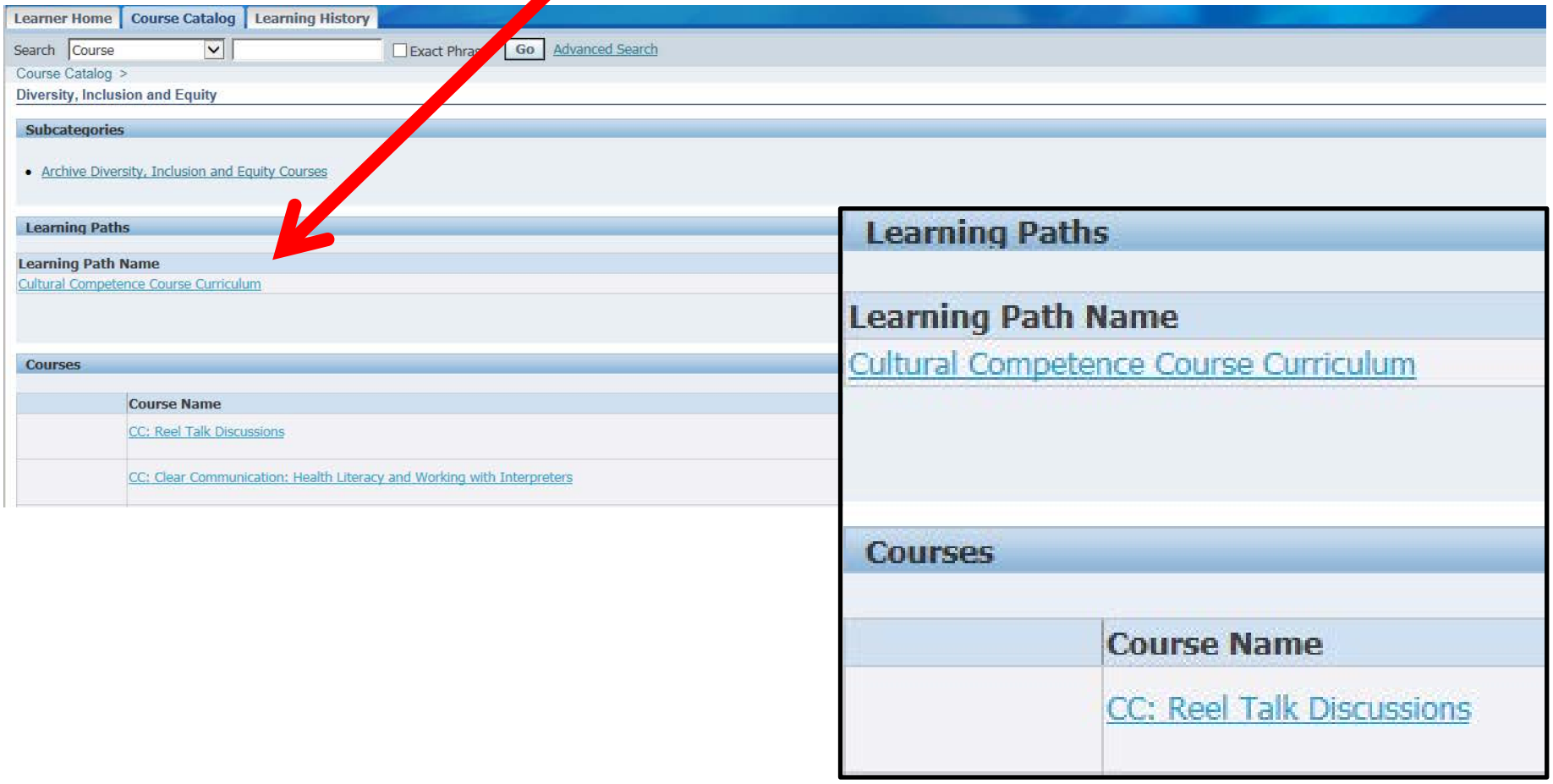


THE UNIVERSITY OF CHICAGO MEDICINE

Step by Step Registration Instructions for Cultural Competence Course

Enrolling all at once:

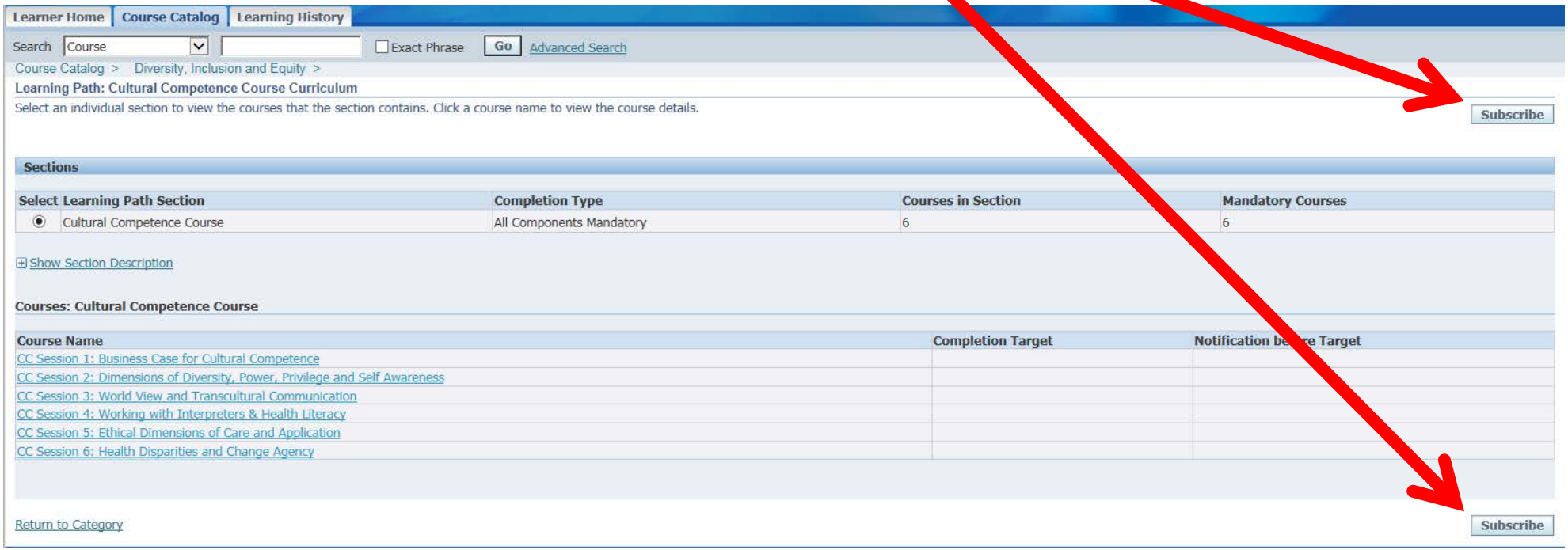
Step 7:
Under Learning Path Name, click on “Cultural Competence Course Curriculum”



THE UNIVERSITY OF CHICAGO MEDICINE

Step by Step Registration Instructions for Cultural Competence Course

Step 8:
Click on “Subscribe” on either the top right or bottom right of the screen.



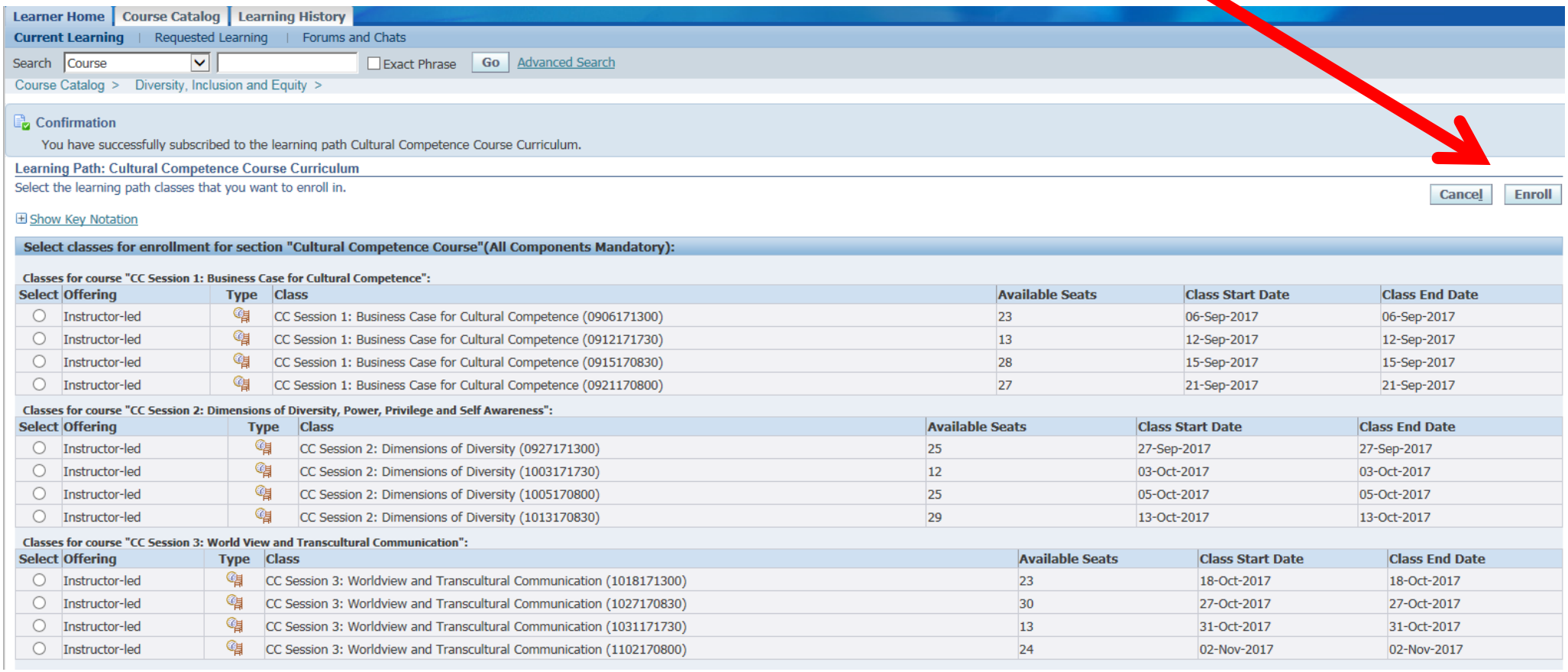
THE UNIVERSITY OF CHICAGO MEDICINE

Step by Step Registration Instructions for Cultural Competence Course

Step 9:

Once you have been successfully subscribed, you will see **all six** CC sessions offered with start dates and times. **Ex**: CC Session 2: Dimensions of Diversity (092717**1300**) = **1pm**

- Select the time that works best for your schedule and click on “Enroll” after selecting all six preferred sessions all at once.



Learner Home | Course Catalog | Learning History

Current Learning | Requested Learning | Forums and Chats

Search Course Exact Phrase Go Advanced Search

Course Catalog > Diversity, Inclusion and Equity >

Confirmation

You have successfully subscribed to the learning path Cultural Competence Course Curriculum.

Learning Path: Cultural Competence Course Curriculum

Select the learning path classes that you want to enroll in.

Cancel Enroll

Show Key Notation

Select classes for enrollment for section "Cultural Competence Course"(All Components Mandatory):

Classes for course "CC Session 1: Business Case for Cultural Competence":

Select	Offering	Type	Class	Available Seats	Class Start Date	Class End Date
○	Instructor-led		CC Session 1: Business Case for Cultural Competence (0906171300)	23	06-Sep-2017	06-Sep-2017
○	Instructor-led		CC Session 1: Business Case for Cultural Competence (0912171730)	13	12-Sep-2017	12-Sep-2017
○	Instructor-led		CC Session 1: Business Case for Cultural Competence (0915170830)	28	15-Sep-2017	15-Sep-2017
○	Instructor-led		CC Session 1: Business Case for Cultural Competence (0921170800)	27	21-Sep-2017	21-Sep-2017

Classes for course "CC Session 2: Dimensions of Diversity, Power, Privilege and Self Awareness":

Select	Offering	Type	Class	Available Seats	Class Start Date	Class End Date
○	Instructor-led		CC Session 2: Dimensions of Diversity (0927171300)	25	27-Sep-2017	27-Sep-2017
○	Instructor-led		CC Session 2: Dimensions of Diversity (1003171730)	12	03-Oct-2017	03-Oct-2017
○	Instructor-led		CC Session 2: Dimensions of Diversity (1005170800)	25	05-Oct-2017	05-Oct-2017
○	Instructor-led		CC Session 2: Dimensions of Diversity (1013170830)	29	13-Oct-2017	13-Oct-2017

Classes for course "CC Session 3: World View and Transcultural Communication":

Select	Offering	Type	Class	Available Seats	Class Start Date	Class End Date
○	Instructor-led		CC Session 3: Worldview and Transcultural Communication (1018171300)	23	18-Oct-2017	18-Oct-2017
○	Instructor-led		CC Session 3: Worldview and Transcultural Communication (1027170830)	30	27-Oct-2017	27-Oct-2017
○	Instructor-led		CC Session 3: Worldview and Transcultural Communication (1031171730)	13	31-Oct-2017	31-Oct-2017
○	Instructor-led		CC Session 3: Worldview and Transcultural Communication (1102170800)	24	02-Nov-2017	02-Nov-2017