

Instructions: Please follow the step-by-step process to register for the Cultural Competence Zoom Mini Series.

#### Step 1: Logon to the Oracle Learning Management System (LMS).

You can also access Oracle LMS through the UCM Intranet Quick Link for "HR Self Service". If you do not have access to Oracle LMS, contact our team at <u>CulturalCompetence@uchospitals.edu</u>.

Step 2: Click on "UCH Learner Self Service"

Step 3: Click on "Learning"

Step 4: Click on "Learner Home"

The system will route you to another screen

Oracle Applications Home Page Click here to visit the Oracle Support page for I





Step 5: Click on the "Course Catalog" tab

#### Step 6: Under "Browse Categories," click on "Diversity, Inclusion and Equity"

The system will route you to another screen

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1		<b>f</b> N	avigator 🔻	😽 Favo	rites 🔻	Home
Learner Home	Course Catalog	Learning History	_			
Search Course	rios		Exac	t Phrase	Go	Advanced Search

Click a category to view its associated subcategories, courses, and learning paths.

- <u>Ambulatory Operations Training</u>
- Annual Req's by Dept.
- Business Skills
- <u>Clinical Classes (Misc.)</u>
- <u>Customer Service</u>
- Desktop Computer Skills
- Diversity, Inclusion and Equity
- EPIC Training
- HR & Org. Development

- Hospitals Information Systems
- Infection Control
- Pharmacy
- Professional Development (CNPPR)
- <u>Regulatory Compliance</u>
- <u>Revenue Cycle Management</u>
- <u>Safety</u>
- SkillSoft Classes



Step 7: Click on the folder to the right of "CC: Cultural Competence Zoom Mini Series" under "Choose or Enroll in class"

The system will route you to another screen.

Course Name 🔺	Choose or Enroll in cla
CC Session 1: Business Case for Cultural Competence	
CC Session 2: Dimensions of Diversity, Power, Privilege and Self Awareness	
CC Session 3: World View and Transcultural Communication	
CC Session 4: Working with Interpreters & Health Literacy	
CC Session 5: Ethical Dimensions of Care and Application	1
CC Session 6: Health Disparities and Change Agency	1
CC: Affinity Group Dialogue	
CC: Caring Health Services for LGBT Patients	i 🖄
CC: Civil Unrest Debrief	i 🖸
CC: CLARA Method and Lab Session	
CC: Compassion Fatigue Resilience	1
CC: Cultural Competence Zoom Mini Series	
CC: Demographic Data Collection	1
CC: Diversity, Inclusion and Equity Annual Meeting	Ē
CC: Health Literacy Training - Plain Language	1
CC: Introduction to Cultural Competence	1
CC: World View and Communication	1
CC: World View and Health Literacy	
LGBTQ Health Awareness	1
Teach-Back Method Using Effective Teaching Skills	10



Step 8: Click on the "Zoom Meeting (Link to be emailed)"

The system will route you to another screen where you can **register for all 11 sessions** 

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Learner Home	Course Catalog	Learning History
Search Course	~	Exact Phrase Go Advanced
Course Catalog	<ul> <li>Diversity, Inclusion</li> </ul>	on and Equity >
Course: CC: Cu	Itural Competence 2	Zoom Mini Series
Use this page to	o view the course de	tails. To find a class in which to enroll, click an offering name.
Offerings		•
**Click the m	ame of the offeri	ing to continue.
<b>Offering Name</b>	<b>A</b>	
Zoom Meeting (L	<u>ink to be emailed)</u>	



Step 9: Select the time for each of the session 1 to 11 that works best for your schedule.

Click on the folder to the right under "**Enroll**." Remember, there are three different dates per session. The system will route you to another screen

Class Name	Start Date	Start Tir	me End Time	Duration	Class Status	Enrollment Status	Enroll
Session 1: Business Case for a Cultural Competence & Inclusion (0929200800)	29-Sep-2020	08:00	09:00	1 Hour(s)	Normal	Not Enrolled	
Session 1: Business Case for a Cultural Competence & Inclusion (1001201500)	01-Oct-2020	15:00	16:00	1 Hour(s)	Normal	Not Enrolled	
Session 2: The Ladder of Cultural Competence (1006200800)	06-Oct-2020	08:00	09:00	1 Hour(s)	Normal	Not Enrolled	1
Session 1: Business Case for a Cultural Competence & Inclusion (1007201100)	07-Oct-2020	11:00	12:00	1 Hour(s)	Normal	Not Enrolled	:
Session 2: The Ladder of Cultural Competence (1008201500)	08-Oct-2020	15:00	16:00	1 Hour(s)	Normal	Not Enrolled	:
Session 3: Power, Privilege, Oppression, and Self-Awarness (1013201100)	13-Oct-2020	11:00	12:00	1 Hour(s)	Normal	Not Enrolled	:
Session 2: The Ladder of Cultural Competence (1014201100)	14-Oct-2020	11:00	12:00	1 Hour(s)	Normal	Not Enrolled	: 😧
Session 3: Power, Privilege, Oppression, and Self-Awarness (1015201500)	15-Oct-2020	15:00	16:00	1 Hour(s)	Normal	Not Enrolled	
Session 4: World View with a Focus on LGBTQ Healthcare (1020201500)	20-Oct-2020	15:00	16:00	1 Hour(s)	Normal	Not Enrolled	1
Session 3: Power, Privilege, Oppression, and Self-Awarness (1021200800)	21-Oct-2020	08:00	09:00	1 Hour(s)	Normal	Not Enrolled	
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Step 10: Click on "Apply" to complete your enrollment for session 1.

The system will route you to another screen confirming your registration.

THE UNIVERSITY OF CHICAGO MEDICINE Learning Management	
📅 Navigator 🔻 😽 Favorites 🔻	
Learner Home Course Catalog Learning History	
Search Course Advanced Course Catalog > Diversity, Inclusion and Equity > Course > Offering > Enroll: Session 1: Business Case for a Cultural Competence & Inclusion (1001201500) Cancel Apply Click the Apply button to complete your enrollment.	Image: The UNIVERSITY OF CHICAGO MEDICINE       Learning Management         Image: Navigator
Class Summary	Current Learning   Requested Learning   Forums and Chats
Course Name       CC: Cultural Competence Zoom Mini Series         Class Name       Session 1: Business Case for a Cultural Competence & Inclusion (1001201500)         Delivery Mode       Instructor-led         Start Date       01-Oct-2020 15:00         End Date       01-Oct-2020 16:00         Price       Time Zone         Central Time	Search Course Go Advanced Search Go Advanced Search Confirmation You have successfully enrolled in the class Session 1: Business Case for a Cultural Competence & Inclusion (1001201500).
Cance <u>I</u> Apply	

Step 11: Click on the "Course Catalogue" tab and repeat steps 8 to 10 to enroll in Cultural Competence Course Sessions 2 to 11.